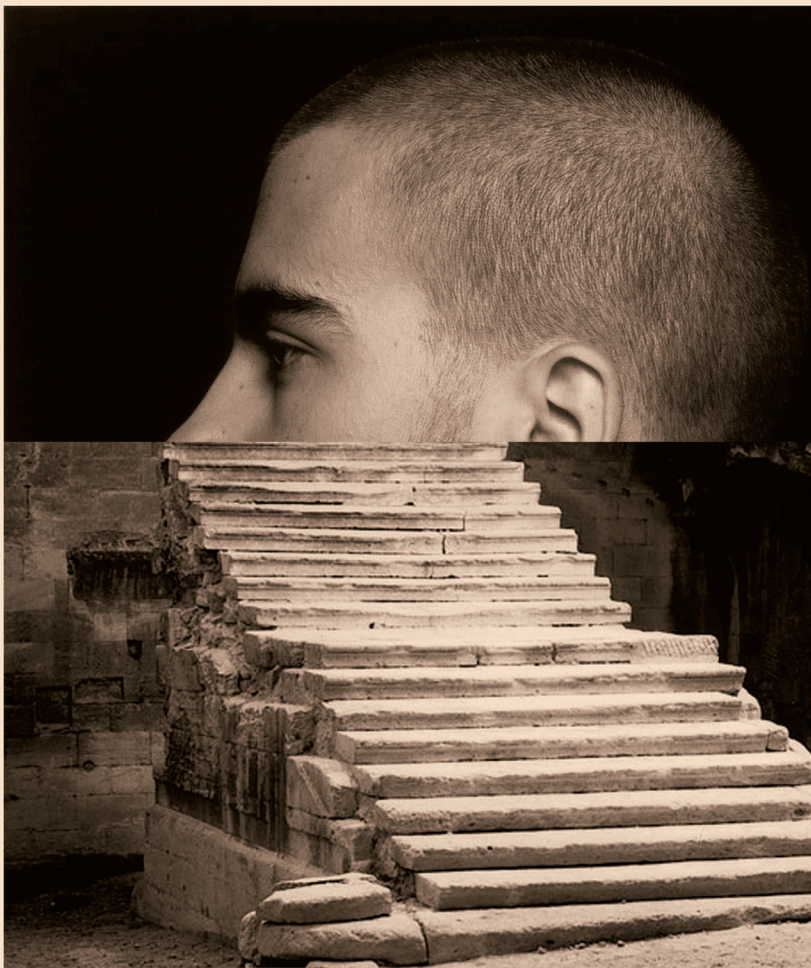


Programme for the Internationalisation
of Spanish Culture

AC/E

*Spain's Public Agency
for Cultural Action*



#ACEcine #ACEmusica #ACEliteratura
#ACEartesvisuales #ACEartesespectaculares

www.accioncultural.es

ABOUT AC/E

AC/E is the public-sector government agency whose purpose is to promote modern Spanish culture and Spain's plural historical and artistic heritage within the country and overseas; to support the internationalisation of its cultural and creative sector; to produce commemorative events; and to manage Spain's presence at international and universal exhibitions.

Cultures, languages, heritage and contemporary creation are essential components of Spain's image and reality. AC/E is a flexible and effective instrument for disseminating this reality of a Spanish cultural and creative sector that is talented, innovative and dynamic in its artistic production, and based on a rich and diverse legacy.

From heritage to emerging art, from cinema to photography, from science to history and from architecture to town planning, AC/E's projects explore the most diverse aspects of Spain's contribution to universal culture while also enriching it with the most recent contributions of our creators.

The AC/E Programme for the Internationalisation of Spanish Culture (PICE) is based on two types of grants: Mobility and Visitors

ACuerdas Festival 2014, La Guardia, Portugal

Yokohama Triennale 2014, Japan

Paloma Polo: Unrest / Naples, Italy

1. Purpose of the grants

1.1. The main purpose of the Mobility section of the AC/E Programme for the Internationalisation of Spanish Culture (PICE) is to support the capacity of the culture sector and its creative industries to operate internationally, promoting the circulation and mobility of works, productions, artists, creators, agents and culture and creative professionals.

1.2. The Programme is aimed at providing incentives to benchmark foreign cultural organisations and institutions – both public and private – to encourage them to feature Spanish artists and culture professionals and creators in overseas programmes in order to enhance the international visibility, mobility and recognition of these artists, professionals and creators, especially emerging.

1.3. With its grants the Programme facilitates the internationalisation of Spain's creative and culture sector by fostering its transnational circulation through the presence of its creators and professionals in overseas activities generated and promoted by these foreign organisations and institutions by means of their programmes of events, festivals, exhibitions, tours, etc.

1.4. Projects relating to presence at seminars and specifically academic meetings held overseas are excluded from the scope of the Programme.

2. Submission of applications and closing date

2.1. Grants can be applied for exclusively by foreign cultural organisations and

institutions biannually, in two successive application periods: from 00:00 (GMT+1) on 1 March of the current year to 24:00 (GMT+1) on 31 March of the same year and from 00:00 (GMT+1) on 1 September of the current year to 24:00 (GMT+1) on 30 September of the same year.

2.2. Applications will only be accepted in Spanish or English and must be properly completed in the online computer application.

2.3. Incomplete applications will not be accepted, and any that fail to comply with the requirements laid down in the guidelines for this call for applications will be rejected.

2.4. The online application form in the computer application can be accessed through AC/E's website during the period referred to in point 2.1. To access the PICE computer application, candidates must identify themselves as registered users (by entering user login and password).

2.5. Each application must be submitted to only one cultural area: performing arts, visual arts (including architecture and design), film (including documentary), literature and books (including illustration) and music.

2.6. The grants can be allocated to the following items relating to Spanish participation in the project for which they are awarded:

- travel expenses;
- accommodation and subsistence expenses;
- expenses arising from the pre-production or production of the activity and other justifiable related expenses (media, advertising, fees, etc.)

2.7. Applicant foreign organisations and institutions can request additional or complementary information and send any queries about the grants to the following addresses:

Performing arts:

artesesescenicas@accioncultural.es

Visual arts (plus architecture and design):

artesisvisuales@accioncultural.es

Film (plus documentary):

cine@accioncultural.es

Literature and books (plus illustration):

literatura@accioncultural.es

Music:

musica@accioncultural.es

3. Application requirements:

3.1. Applications for Spanish artists, professionals and creators to take part in the PICE mobility grants can only be made at the proposal of foreign cultural organisations and institutions. Proposals will not be accepted from any other type of institutions or from individuals.

3.2. Preference will be given to applications that have not been awarded PICE/Mobility grants for projects the previous two years.

3.3. At least 50% of the total budget of the proposed activity project for which the presence of the Spanish professional or professionals is required must be funded by the applicant, and the items to be co-funded must be specified. The total amount requested from AC/E in each application cannot exceed fifteen thousand euros (€15,000).

3.4. Applications that fail to specify the

abovementioned 50% of co-funding will not be considered.

4. Assessment of applications and award of grants

4.1. The AC/E grants will be awarded following a competition in which the foreign applicant entities, proposed activities and Spanish candidates will be assessed by an external committee of independent advisors with a prestigious track record in each cultural area, in accordance with the nature of the proposed project and the objectives of the Programme.

4.2. The following will be valued with respect to the PROFILE OF THE APPLICANT ORGANISATION OR INSTITUTION:

- The foreign organisation or institution, public or private, is culturally significant in its country of origin or internationally reputed;
- The foreign organisation or institution has sufficient means and capabilities to carry out the proposed activities for which the grants are requested and to guarantee compliance with the conditions that regulate them.

4.3. The following will be valued with respect to the PROFILE OF THE ACTIVITY PROJECT:

- The activity is part of a general project that is feasible and has continuity;
- It is preferably an activity originating from an activity project previously approved under the Visitors section of the PICE;
- The project helps consolidate the presence of the Spanish professional or creator on

the international scene;

- It is preferably a project that does not receive any other kind of Spanish public funding for the same purpose.

4.4. The decision period for the awarding of the grants will be twenty-five (25) days from the closing date for the submission of applications.

4.5. The list of foreign beneficiary organisations or institutions will be published on AC/E's website

www.accioncultural.es/es/progPICE after the end of the decision period.

4.6. The abovementioned beneficiaries must accept the award granted, using the computer application, within five (5) calendar days of the publication of the provisional list of results on AC/E's website.

4.7. A beneficiary will be understood to desist from their grant request if notification of acceptance is not received within this period of ten days, after which the final and definitive list of beneficiaries will be published on AC/E's website.

5. Obligations of beneficiaries

5.1 The beneficiaries of the grants undertake to agree to these conditions and comply with the obligations deriving therefrom.

5.2. The activities proposed by the beneficiary applicant organisations must be performed within one year of their definitive publication referred to in point 4.7.

5.3. Acceptance by the beneficiary of the

grant entails the beneficiary's willingness to collaborate by responding to a survey on the quality of the PICE/Mobility Programme that AC/E conducts regularly after each call for applications in order to improve the functioning of the Programme.

5.4. The Spanish participants in the foreign activities, programmes, events, festivals, etc. that are awarded AC/E grants will be invited to take part in the Programme's digital network for these creators, artists, agents and culture professionals, for which they will be able to register with and access the digital platform ac/eNET.

6. Payment of the grants

6.1. The mobility grants will be paid by AC/E once the project is completed. Under exceptional circumstances, applicants may request payment in advance of 50% of the amount, provided this is justified by the project's progress and prior authorisation is granted by AC/E.

6.2. After the activity has been carried out, in order for the grants to be paid, beneficiaries must submit proof of completion of the activity and of how the funds have been used, in the form of:

- A FINANCIAL REPORT containing:
 - A classified list of expenses and date of payment.
 - Invoices issued in the local currency, in proper and due form, or documents providing valid proof of each of the expenses listed in the financial report.

- An ACTIVITY REPORT including:

- Technical specifications of the project.
- Photographs of the activity in digital form.
- Programme of the activity carried out.
- List of participants and guests and number of visitors.
- Conclusions on the activity and its public and media repercussions.
- A dossier on the repercussions in the media and social networks in addition to the press, including a copy of any information about the project appearing in them and/or in other materials.

6.3. Only when the beneficiary has submitted the abovementioned documentation and the project has been completed will AC/E pay the sum that is accounted for, up to the maximum amount granted, by bank transfer in a single payment within thirty (30) days of receipt of the related invoice.

6.4. If, within ninety (90) calendar days of completion of the activity for which the grant is awarded, the beneficiary has failed to submit the above documentation, they will be understood to renounce the grant awarded.

VISITORS GRANTS

1. Purpose of the grants

1.1. The purpose of the Visitors section of the AC/E Programme for the Internationalisation of Spanish Culture (PICE) is to facilitate the presence in Spain of prestigious international influencers, agents, professionals and programmers in the fields of the arts and culture, so that they can enjoy first-hand experience of various areas of Spain's cultural and creative sector and establish direct and personal relations.

1.2. Visits will preferably take place within the framework of sectorial or specific events held in Spain, in order to establish links with creators, artists and professionals from the cultural and creative sector in Spain with a view to reaching agreements for programmes and collaborations abroad.

1.3. By means of these grants awarded to foreign visitors to Spain, the Programme encourages the internationalisation of Spain's creative sector and is complemented ex post by the other section of the Programme, the Mobility Grants, which provide incentives for Spanish artists, professionals and creators to travel abroad as part of the above-mentioned agreements.

2. Submission of applications and closing date

2.1. Only Spanish entities from the fields of the Visual Arts, Architecture and Design, Film and Documentary, Literature and Books, Music and the Performing Arts can apply for the grant. These entities act as host to the foreign visitor and organise an event of nationwide scope that brings together

professionals from the sector or features activities that enable them to establish contact with professionals, artists and creators from this cultural area. AC/E will register applicants to allow them to take part in these grants.

2.2. Acción Cultural Española (AC/E), as well as proposing foreign candidates as visitors to host entities in Spain on its own initiative, may also enlist the collaboration of the following official Spanish cultural institutions

- Instituto de Artes Escénicas y Música (INAEM), Secretaría de Estado de Cultura
- Instituto de Artes Cinematográficas y Audiovisuales (ICAA), Secretaría de Estado de Cultura
- Dirección General de Bellas Artes, Bienes Culturales, Archivos y Bibliotecas (DGBABCAB)
- Dirección General de Política e Industrias Culturales y del Libro (DGPICL), Secretaría de Estado de Cultura
- Agencia Española de Cooperación Internacional para el Desarrollo (AECID)
- Instituto Cervantes (IC)

2.3. Proposals from other institutions or individuals will not be accepted. AC/E will grant host applicants access to the computer tool for submitting grant applications.

2.4. Host applicants may submit applications in two successive periods:

- The first period for submitting applications will be from 00:00 (GMT+1) on 1 January 2015 to 24:00 (GMT +1) on 31 January of the same year.
- The second period for submitting applications will be from 00:00 (GMT+1)

Husbands and Wives, Teatro Municipal de Las Condes, Santiago de Chile, Chile

Karmelo Bermejo: Blank, Yokohama Triennale, Japan

on 1 May 2015 to 24:00 (GMT +1) on 31 May of the same year.

2.5. Preference will be given to applications proposing visitors who did not receive a PICE/VISITORS grant in the previous year's call.

2.6. Only applications correctly completed in Spanish or English using the computer tool will be accepted.

2.7. Access to the application form on the computer tool will be provided during the period referred to in 2.4 from a restricted area of AC/E's website

www.accioncultural.es. In order to access this area and fill in the application form, applicant host entities will receive an e-mail from Acción Cultural Española (AC/E) informing them that they have been invited by the institution to take part in the Visitors Programme, and in which they will find a link giving them access to the system.

2.8. Each application should be submitted to only one cultural area. Applications for more than one area will be eliminated from the process.

2.9. Incomplete applications will not be accepted, and any that fail to comply with the requirements laid down in the guidelines for this call for applications will be rejected.

2.10. Approved visits will be awarded a maximum grant, which can be assigned to the following items:

- International travel expenses
- Accommodation costs
- Meals
- Other related costs (domestic travel, translations etc.)

2.11. Applicant entities can request

additional or complementary information and send any queries about the grants to the following addresses:

Performing arts (theatre and dance):

artescenicas@accioncultural.es

Visual arts, architecture and design:

artesvisuales@accioncultural.es

Film and documentary:

cine@accioncultural.es

Literature and books:

literatura@accioncultural.es

Music:

musica@accioncultural.es

3. Assessment of applications and award of grants

3.1. The AC/E grants will be awarded following a competition in which the foreign candidates, programme of proposed visits and suitability of the Spanish host entity will be assessed by an external committee of independent advisors with a prestigious track record in each cultural area, in accordance with objectives of the Programme.

3.2. The following aspects will be taken into account for the CANDIDATE/VISITOR PROFILE:

- He/she should be a significant person in his/her country of origin with the capacity to make decisions on programming or organising cultural content.
- He/she should be from a country of special interest or priority action for Spanish cultural policy and a benchmark in the cultural sector to which he/she belongs.

3.3. The following aspects will be taken into account for the VISIT PROJECT PROFILE:

- It should be a visit within the framework of a project or event in Spain, representative of the corresponding cultural area, of a stable and ongoing nature (festival, conference, etc.) and of recognised quality or special emerging interest for consolidation in this regard;
- It should preferably be an activity that enables the collective attendance of foreign agents, professionals, influencers and programmers.

- The visit should help promote or consolidate the presence of Spanish professionals, creators, artists and cultural productions in the related international cultural circuits

- It should be a visit that has not received any other Spanish public grants for the same purpose.

3.4. The decision period for the awarding of the grants will be twenty-five (25) calendar days from the closing date for the submission of applications for each of the two annual calls for applications. The provisional list of beneficiary host entities and their accepted visitor candidates will be published on AC/E's website.

3.5. The final list of beneficiary host entities and visitors will be published on AC/E's website www.accioncultural.es/es/progPICE once the deadline for acceptance of the grants referred to in point 4.1 has expired, following the final decision of the relevant managerial department of AC/E.

4. Obligations of beneficiaries

4.1. Host entities that are awarded grants must accept them within five (5) days of the publication thereof referred to in point 3.4, and undertake to agree to these conditions and comply with the obligations derived therefrom (and to satisfactorily resolve any administrative procedure or requirement necessary for effectively fulfilling the purposes of these grants in accordance with said conditions).

4.2. Proposed visits for which grants are awarded must take place within a maximum of one year from the deadline for acceptance set forth in point 4.1 and the publication by AC/E of the final list.

4.3. Acceptance of the grant by the beneficiary host entity and visitors entails their availability to collaborate by responding to a survey on the quality of the PICE Visitors Programme that AC/E conducts regularly after each call for applications in order to improve the functioning of the Programme.

5. Payment of the grants

5.1. In general, host entities will receive the grant after the project has been completed. Under exceptional circumstances, these entities may request AC/E to approve an advance payment of up to 50% of the maximum amount granted. In such exceptional cases approved by AC/E, there will be two payments: one upon presentation of an invoice for said 50%, and a second payment after the activity has been

completed. In both cases an invoice must be submitted in accordance with the guidelines on invoicing.

In order for AC/E to make the final payment of the grant, host entities must submit proof that the purpose of the visitor activity has been met and of how that the funds have been used, in the form of:

- A FINANCIAL REPORT containing:
 - A classified list of expenses charged to the grant, and date of payment.
 - Invoices or other documents showing the expenses.
- An ACTIVITY REPORT including:
 - Technical specifications for the visit.
 - Digital photographs of the activity and the visitors.
 - Visit programme as carried out.
 - A summary of the conclusions on the visit together with media and/or public impact.

5.2. Only when the entity has submitted this documentation will AC/E pay the sum that is accounted for, up to the maximum amount granted, by bank transfer, within approximately 30 days of receipt of the related invoice in correct format, the financial report and the other documentation listed in these conditions.

5.3. If the entity has not presented said documentation three months after completion of the activity for which the grant was awarded, the entity will be understood to waive its right to the grant.

5.4. The list of projects with the participation of visitors in the PICE Programme can be viewed on AC/E's website:

www.accioncultural.es/es/programa_visitantes

Paloma Polo: Unrest / Naples, Italy

Verano en Diciembre by Compañía La Belloch, Montevideo, Uruguay

